**Childcare Request Form**

*Please complete this form if you need childcare for any meetings or other special events and either return to staff mailboxes, located outside the office, or e-mail Nicole Rice at* [*drenicolerice@gmail.com*](mailto:drenicolerice@gmail.com) ***and*** *Lizz Cohen at* [*ecohen928@gmail.com*](mailto:ecohen928@gmail.com) *at least* ***two weeks*** *in advance so that Lizz may have adequate time to find volunteers. You may also fill out this form electronically at:* [*https://goo.gl/forms/eTVQgmVPfOnHbX7N2*](https://goo.gl/forms/eTVQgmVPfOnHbX7N2)*.*

**Name/Committee Representative:**

**Name and/or Short Description of Event:**

**Date of Event:**

**Timeframe of Event:**

**Expected # of Children:**