



UUCTC Congregational Meeting Agenda

December 15, 2019

Start Time: noon; End Time: 1 pm

1. Opening words and chalice lighting
2. Review of parliamentary procedure
3. Approve minutes from May meeting
4. Approve 2020 budget
5. Updates:
 - a. Change for Change program
 - b. Center for Congregations grant opportunity
 - c. Bylaws revisions
6. Closing words and extinguish chalice

Unitarian Universalist Church of Tippecanoe County (UUCTC)
Congregational Meeting/Annual Meeting
May 19, 2019 Minutes [For Approval]

With 183 signed members eligible to vote at this meeting, a quorum of 25% required 46 members be present. Forty-nine signed members initialed the roster, exceeding the quorum requirement.

The meeting began at 12:04 pm in the Sanctuary with President Gary Burniske presiding. An Agenda, minutes from the December 8, 2018 congregational meeting, year-to-date financial reports and bylaws were available.

President Gary Burniske asked to add 'Bylaws Amendment - 501(c)3 Status' to the agenda. A congregant asked if making this addition to the agenda is adhering to the bylaws of having information presented to the congregation 10 days in advance. (An email outlining the need for an amendment to the bylaws was sent out on May 18th around 10 pm.) Discussion of making an addition to the agenda was put on hold to address items on the original agenda and give Christine Schertz, process observer, time to properly review the bylaws.

Noemi Ybarra moved to approve the December 8, 2018 Congregational Meeting minutes; Oesten Nelson seconded the motion. Passed.

Gary Burniske presented the slate of new officers and committee members presented by the Nominating Committee:

Board of Trustees:

President Elect - Oesten Nelson

Trustees (2) - Steve Hoffman and Gale Charlotte

Endowment Committee (1)- Amy French

Nominating Committee (2) - Stephen David and Sherry Tripodi

Noemi Ybarra moved to accept the slate as presented. Don Gresham seconded the motion. Passed.

Mike Tripodi presented an update on the budget. Currently on pace to come in in at approximately 83% of budget for income and expenses are on target.

Linda Prokopy, president-elect, spoke to the congregation about the Board Resolution for Rosemary's Ordination on January 4, 2020. The board voted unanimously to ordain Rosemary Morrison, interim minister.

Rosemary Morrison, interim minister, shared what ordination means and what our congregation would be agreeing to.

Diana Poindexter moved to have our congregation ordain Rosemary Morrison. Noemi Ybarra seconded. Passed.

Cheryl Fowler shared the following individuals were serving as part of the Transition Team which supports interim minister Rosemary Morrison, much like the Ministerial Committee; Cheryl Fowler, Charlie Babbs, Kirsten Reynolds, Larry Guentert, Julia Colby, and Rine McCarty.

Christine Schertz, after confirming in the bylaws, shared the bylaws state materials need to be distributed 10 days in advance for special congregational meetings but make no mention of this in reference to the annual congregational meeting. Therefore, the addition of 'Bylaws Amendment - 501(c)3 Status' can be added to the agenda.

Janice Kritchevsky explained the need to for an adjustment to the wording of the bylaws to allow for approval of 501(c)3 status from the IRS. Our congregation is applying for its own 501(c)3 non-profit designation from the IRS. This effort began in order to facilitate hiring our interim minister, Rosemary Morrison, but will also make the church eligible to apply for grants that are only available to registered 501(c)3 entities. The IRS does not believe that our bylaws are sufficient as written because we do not mention our tax-exempt status in either the section on organizational purpose or dissolution.

Adjustments requested:

In order to become designated as a 501(c)(3) tax-exempt organization, the proposed revisions to Article I, section 1 and Article XII, section 1 of the bylaws will be made (changes underlined and in italics):

ARTICLE I. CORPORATION.

The purposes of this Corporation ("Congregation") are *exclusively* religious, educational, and philanthropic, *including, for such purposes, the making of distributions to organizations that qualify as exempt organizations described under Section 501(c)(3) of the Internal Revenue Code, or corresponding section of any future federal tax code* to wit:

To encourage and foster liberal religion, and to establish a liberal religious congregation.

ARTICLE XII. DISSOLUTION.

Should this Church cease to function, and the membership vote to disband, any assets of the Congregation will be transferred to the Unitarian Universalist Association, one of its affiliated organizations, or the ~~Heartland Unitarian Universalist District~~ *MidAmerica Region*, to be

~~used for general Unitarian Universalist purposes. This transfer will be made in full compliance with whatever laws are applicable. All assets shall be distributed for one or more exempt purposes within the meaning of Section 501 (c) (3) of the Internal Revenue Code, or corresponding section of any future federal tax code, or shall be distributed to the federal government, or to a state or local government, for a public purpose. Any such assets not disposed of shall be disposed of by a court of competent jurisdiction in the county in which the principal office of the Unitarian Universalist Church, Inc. is located, exclusively for such purposes or to such organization or organizations, as said Court shall determine, which are organized and operated exclusively for such purposes.~~

Robin Poindexter moved to approve the changes to the bylaws. Josh Prokopy seconded.

Janice Thiel moved to also change the words 'Heartland Unitarian Universalist District' to 'MidAmerica Region'. Don Gresham seconded. Robin Poindexter approved the changes to his motion. Passed.

Julia Colby moved to adjourn; Noemi Ybarra seconded. Meeting adjourned at 12:42 pm.

Respectfully submitted,

Julie Rubsam, Secretary

<u>12/10/2019</u>		<u>2018</u>		<u>2019</u>			<u>2020</u>	
		<u>Actual</u>	<u>2018 Budget</u>	<u>Actual 2019 (thru Nov) + est for Dec</u>	<u>2019 Budget</u>	<u>%</u>	<u>Prop 2020 Budget</u>	<u>% ch from 2019 budg</u>
INCOME								
Pledge Income	401	\$ 160,854	\$ 205,500	\$ 166,782	\$ 184,658	90%	\$ 183,800	0%
Pledge Prior Yr	402	\$ 5,419	\$ -	\$ 4,050	\$ 1			-100%
Non-pledge	404	\$ 2,430	\$ 2,250	\$ 2,090	\$ 2,250	93%	\$ 2,250	0%
Offering	405	\$ 3,767	\$ 4,300	\$ 3,707	\$ 4,000	93%	\$ 4,000	0%
		\$ 172,470	\$ 212,050	\$ 176,629	\$ 190,909	93%	\$ 190,050	0%
Auction	411	\$ 10,636	\$ 6,000	\$ 9,751	\$ 7,500	130%	\$ 10,000	33%
Rummage	412	\$ 2,257	\$ 1,700	\$ 1,486	\$ 1,500	99%	\$ -	-100%
Art	413	\$ 11,497	\$ 7,000	\$ 8,000	\$ 8,000	100%	\$ 8,000	0%
FUN	415	\$ 578	\$ 700	\$ 520	\$ 700	74%	\$ -	-100%
Plant	417	\$ 863	\$ 1,900	\$ -	\$ 1,200	0%	\$ 800	-33%
Feast	420	\$ (166)	\$ 4,000	\$ 3,174	\$ 2,000	159%	\$ 1,200	-40%
Reiki	421	\$ 570	\$ 1,500	\$ 1,121	\$ 500	224%	\$ 1,100	120%
Football Parking fund	422	\$ 2,153	\$ 700	\$ 1,851	\$ 1,350	137%	\$ 2,000	48%
		\$ 28,387	\$ 23,500	\$ 25,903	\$ 22,750	114%	\$ 23,100	2%
Kroger	431	\$ 289	\$ 150	\$ 304	\$ 300	101%	\$ 300	0%
Building use Tax Exer	432a	\$ 18,364	\$ 17,000	\$ 4,978	\$ 9,250	54%	\$ 4,000	-57%
Building use Taxable	432b			\$ 10,660	\$ 9,250	115%	\$ 14,000	51%
Int/Div	433	\$ 133	\$ 100	\$ 398	\$ 300	133%	\$ 500	67%
Amazon	436	\$ 136	\$ 50	\$ 166	\$ 100	166%	\$ 200	100%
Endowment Dist	437	\$ 6,532	\$ 6,575	\$ 10,300	\$ 10,300	100%	\$ 13,847	34%
		\$ 25,454	\$ 23,875	\$ 26,806	\$ 29,500	91%	\$ 32,847	11%
C 4 C	406	\$ 155	\$ -				\$ -	0%
Retreat	442	\$ 537	\$ -	\$ 337			\$ 300	0%
OWL (incl 553)	445		\$ -	\$ 801				0%
		\$ 693	\$ -	\$ 1,138	\$ -		\$ 300	0%
Total Revenues		\$ 227,004	\$ 259,425	\$ 230,476	\$ 243,159	95%	\$ 246,297	1%

<u>12/10/2019</u>		<u>2018</u>		<u>2019</u>			<u>2020</u>	
		<u>Actual</u>	<u>2018 Budget</u>	<u>Actual 2019 (thru Dec) + est for Dec</u>	<u>2019 Budget</u>	<u>%</u>	<u>Prop 2020 Budget</u>	<u>% ch from 2019 budg</u>
EXPENDITURES								
Minister	501	\$ 54,905	\$ 72,480	\$ 56,250	\$ 67,500	83%	\$ 68,844	2%
DRE	502	\$ 29,419	\$ 29,520	\$ 30,408	\$ 30,408	100%	\$ 31,020	2%
Office Admin	503	\$ 18,497	\$ 19,500	\$ 23,194	\$ 20,280	114%	\$ 24,570	21%
Pianist	506	\$ 2,500	\$ 4,500	\$ 5,000	\$ 5,000	100%	\$ 4,600	-8%
Childcare	508	\$ 2,379	\$ 2,400	\$ 2,513	\$ 2,520	100%	\$ 2,535	1%
Childcare Assts	509	\$ 277	\$ 300	\$ 110	\$ 100	110%	\$ 250	150%
		\$ 107,977	\$ 128,700	\$ 117,475	\$ 125,808	93%	\$ 131,819	5%
Minister Benefits	511	\$ 20,271	\$ 31,500	\$ 18,485	\$ 25,102	74%	\$ 17,043	-32%
Minister Prof Exp	512	\$ 5,031	\$ 7,248	\$ 2,981	\$ 6,750	44%	\$ 6,036	-11%
DRE Ben	513	\$ 8,791	\$ 9,134	\$ 8,714	\$ 9,408	93%	\$ 8,924	-5%
DRE Prof Exp	514	\$ 2,083	\$ 2,122	\$ 1,500	\$ 1,500	100%	\$ 1,451	-3%
Office Adm Benefits	515	\$ -	\$ -	\$ 3,936			\$ 5,861	0%
Hiring expenses	517	\$ -	\$ -	\$ 5,959			\$ -	0%
Emp Taxes	518	\$ 4,048	\$ 4,115	\$ 7,355	\$ 4,197	175%	\$ 10,085	140%
Sab Fund	519	\$ -	\$ -	\$ -			\$ -	0%
		\$ 40,224	\$ 54,119	\$ 48,930	\$ 46,957	104%	\$ 49,400	5%
Build Maint	521	\$ 13,550	\$ 13,000	\$ 9,771	\$ 12,400	79%	\$ 13,000	5%
Grounds Maint	522	\$ 785	\$ 2,500	\$ 2,479	\$ 1,300	191%	\$ 1,500	15%
Utilities	523	\$ 17,959	\$ 20,000	\$ 18,246	\$ 17,000	107%	\$ 18,000	6%
Taxes on income	525		\$ -	\$ 600	\$ 1,200	50%	\$ 2,800	133%
Ins	526	\$ 5,565	\$ 5,800	\$ 5,991	\$ 5,800	103%	\$ 6,000	3%
Sound equipment	527		\$ -	\$ 634	\$ 1		\$ -	-100%
		\$ 37,859	\$ 41,300	\$ 37,721	\$ 37,701	100%	\$ 41,300	10%
ICON	533	\$ 672	\$ 708	\$ 540	\$ 900	60%	\$ 540	-40%
Office Supplies	534	\$ 918	\$ 2,501	\$ 2,227	\$ 2,000	111%	\$ 1,800	-10%
Copy Costs	535	\$ 3,227	\$ 4,500	\$ 500	\$ 1,800	28%	\$ 500	-72%
IT	537	\$ 775	\$ 750	\$ 1,000	\$ 2,000	50%	\$ 1,058	-47%
Payroll	538	\$ 1,450	\$ 1,500	\$ 1,357	\$ 1,500	90%	\$ 1,600	7%
		\$ 7,042	\$ 9,959	\$ 5,624	\$ 8,200	69%	\$ 5,498	-33%
UUA	541	\$ 14,659	\$ 14,762	\$ 13,803	\$ 13,803	100%	\$ 13,700	-1%
Social Justice	542	\$ 3,835	\$ 4,200	\$ 4,200	\$ 4,200	100%	\$ 3,800	-10%
Publicity	543	\$ 389	\$ 1,200	\$ 800	\$ 800	100%	\$ 1,476	85%
		\$ 18,883	\$ 20,162	\$ 18,803	\$ 18,803	100%	\$ 18,976	1%
Worship	551	\$ 329	\$ 300	\$ 800	\$ 800	100%	\$ 800	0%
RE Youth/Children	552	\$ 1,876	\$ 2,100	\$ 1,477	\$ 1,250	118%	\$ 1,451	16%
OWL	553	\$ 935	\$ -	\$ -	\$ -		\$ -	0%
Forum	554	\$ -	\$ 200	\$ 200	\$ 200	100%	\$ -	-100%
Membership	555	\$ 281	\$ 750	\$ 577	\$ 600	96%	\$ 600	0%
Stewardship	556	\$ 142	\$ 800	\$ 134	\$ 600	22%	\$ 600	0%
Coffee & Kitchen	557	\$ 486	\$ 700	\$ 345	\$ 500	69%	\$ 500	0%
Care Group	558	\$ 50	\$ 135	\$ 100	\$ 100	100%	\$ 100	0%
Special Events	559	\$ 60	\$ 200	\$ 235	\$ 1,600	15%	\$ 500	-69%
		\$ 4,160	\$ 5,185	\$ 3,868	\$ 5,650	68%	\$ 4,551	-19%
Transfer to Capital		\$ 10,000						
Total Expenditures		\$ 226,144	\$ 259,425	\$ 232,420	\$ 243,119	96%	\$ 251,544	3%
Net		\$ 860	\$ -	\$ (1,943)	\$ 40		\$ (5,247)	